

## **JOB DESCRIPTION**

# **Lightwave Community Choir Director Bungay Benefice Growing in God in the Countryside (15 hours per week, term time + 1 week)**

### **PURPOSE**

Growing in God in the Countryside is a project from the Diocese of St Edmundsbury and Ipswich funded by the Church Commissioners Strategic Development Unit. The project aims to enable rural communities to flourish, and we believe this is God's calling for the church in the Suffolk countryside.

This role is to enable the Growing in God in the Countryside project to be more effective in connecting with younger generations and growing disciples in the Bungay area through the Bungay Lightwave Rural Hub.

The project incorporates the Lightwave Community (the Suffolk Fresh Expressions Community) and Loverural (showing how Christians are making a difference to quality of life in the Suffolk countryside).

The role will include personal contact and witness.

We are looking for someone who is excited by Christian faith. You will be a self-starter of sound judgment, able to identify and respond to emerging needs of different audiences.

### **REPORTING TO**

Priest in Charge of Bungay

### **KEY CONNECTIONS**

- Key leaders and others in Bungay Benefice, including local Lightwave Group leaders, and local organisations, schools etc.
- Headteachers of local schools
- Archdeacon for Rural Mission, Lightwave Project Manager, Project Team
- Members of Lightwave, and other Lightwave Groups and Group leaders
- Lightwave Rural Hub Leaders
- Christians involved in Rural Community Projects
- The Lightwave Community Council

### **ROLE**

To support the Priest in Charge of Bungay Benefice and the Associate Minister of the Lightwave Rural Hub, Bungay in the delivery of the vision for Bungay Lightwave Hub and to discern and lead the development of new areas of mission and outreach especially amongst young people. In particular to create, lead and oversee choir groups with clear discipleship pathways for people to find and grow in faith.

### **RESPONSIBILITIES**

- Pray for the work of the Lightwave Rural Hub at Bungay, including missional listening.
- Establish and lead community groups to connect with new people, especially younger people, e.g. choirs in local schools. To include identifying, overseeing, developing and resourcing other leaders.

- Form a new Lightwave choir for children in Bungay and the wider rural area.
- Create and lead Christian community for and with people who were not previously part of any church
- Be intentional about mission within the community groups, establishing clear discipleship pathways for individuals to discover and grow in faith.
- To work in partnership with others in order to fulfil the vision of the Lightwave Rural Hub at Bungay and surrounding areas.
- Contribute to regular monitoring and impact assessments of the work you lead.
- Maintain confidentiality of all information and conversations. Ensure safeguarding policies are adhered and be aware of safeguarding issues.
- Attend meetings as required with other members of the Lightwave community.

## PERSON SPECIFICATION

### QUALIFICATIONS/KNOWLEDGE AND EXPERIENCE

<b>ESSENTIAL</b>	<b>DESIRABLE</b>
Practicing Christian with active Christian faith and good understanding and knowledge of the Christian story in the Bible	Theology or ministry qualification
Evidence of fruitful leadership in lay ministry in a mission context	Personal experience of leading new people to faith and ongoing discipleship
Music Teaching qualification and proven ability and experience in conducting choirs	Grade 8 or equivalent in piano/keyboard skills. Singing qualification or equivalent experience of leading singing groups.
Good knowledge of suitable choir repertoire from the Gospel/Worship music genre	Ability to arrange music
Expertise in working with children and young people and planning and resourcing group sessions	
Demonstrable experience of running choirs and other similar groups as a way of enabling others to find and grow in faith	
Ability to help to establish and lead small missional ecclesial groups (i.e. Lightwave Groups)	Experience of a church ministry role involving encouragement of families and people in rural communities in whole life discipleship
Expertise in organizing and staging events such as concerts	Experience of working with PA requirements and sound technicians.
Experience of recruiting, training and developing volunteers	Experience of writing volunteer job descriptions/agreements. Experience of raising up young leaders.
Working knowledge of Safeguarding best practice	
Good IT skills, including working knowledge of Microsoft Word, Excel, Powerpoint.	Knowledge and experience of music-writing software

### WORK RELATED PERSONAL QUALITIES

<b>ESSENTIAL</b>	<b>DESIRABLE</b>
Person of prayer, committed to personal discipleship and growth	Passionate about rural issues
Passionate about evangelism	
Creative and well-organised self-starter	

<b>ESSENTIAL</b>	<b>DESIRABLE</b>
Resilience and flexibility to work with different people in the team and in volunteer groups	
Good networking skills	
Personally approachable, enthusiastic and friendly	
Enjoys working with others as part of a team.	
Values community as the context for Christian growth and evangelism and embraces the Lightwave Community Values - All Involved, Becoming Disciples, Creating Community, Doing Evangelism, Encountering God	
Committed to DBF work values of respect, support, transparent and quality	

## GENERAL INFORMATION

### About Us

The Diocese of St Edmundsbury & Ipswich has 445 parishes in 129 benefices and serves approximately 660,000 people living in a geographical area of more than 1,400 square miles.

Growing in God in the Countryside is a project from the Diocese of St Edmundsbury and Ipswich funded by the Church Commissioners Strategic Development Unit. The project aims to enable rural communities to flourish, and we believe this is God's calling for the church in the Suffolk countryside.

The Diocesan Board of Finance (DBF) serves and supports our parishes and schools offering the people of Suffolk the opportunity to encounter God and grow in Christian faith. We strive to do this in providing service and support in line with our values of Respect, Transparency, Quality and Well-being. The DBF employs those working on the Growing in God in the Countryside project.

Salary	The post is based on a full time salary of £33,000 (Band D Point 6 of the DBF Salary Scales) pro rata'd for 15 hours per week, 40 weeks per year.
Term	Fixed four-year contract to coincide with end of funding, with potential to extend
Pension provision	If eligible, membership of the relevant pension scheme provided by the DBF
Hours of work	Part-time 15 hours pw term time only plus one week (40 weeks per year) worked flexibly over seven days including evenings and weekends.
Holidays	The equivalent of 25 days paid leave (pro-rata'd as per hours/weeks worked above), in addition to the usual public holidays plus Discretionary days at Easter and Christmas
Probation Period	Six months during which time progress is regularly reviewed and the period may be extended.
Notice period	During probation 2 weeks and thereafter 1 month.
Place of work	The post will be based in Bungay. The post holder will be required to travel throughout the area of the Bungay Benefice and beyond, hold a full UK driving licence and provide their own transport and insurance for business use. Expenses for mileage will be re-imbursed according to DBF standard procedures.
Other	In accordance with the Equality Act 2010, it is a genuine occupational requirement that the post holder is a practicing Christian, as the post holder will be required to represent the Christian religion in relation to the mission of the project.  Appointment to the post will be subject to an unblemished enhanced DBS check

NOTES: The current main duties and responsibilities of this post are outlined in the job description. The list is not meant to be exhaustive. The need for flexibility, shared accountability and team working is required. The post-holder is expected to carry out other related duties that are within the employee's skills and abilities, commensurate with the post's banding and whenever reasonably instructed.

**For an informal conversation please contact:** Revd Josh Bailey, [josh@htbungay.org](mailto:josh@htbungay.org), 07878 711205 before Thursday 23<sup>rd</sup> December 2021.

**Application packs available from:** Lightwave website [www.light-wave.org/vacancies](http://www.light-wave.org/vacancies) and Diocese of St Edmundsbury & Ipswich Website <https://www.cofesuffolk.org/about-us/vacancies>.

**Please note:** Applications will only be accepted **on the specific DBF application form for this post**. Please do not apply directly from online jobsites or send CVs. **IMPORTANT:** Please make sure you submit applications as outlined below and **DO NOT** email or post applications to HR as they will not be picked up in time.

**Applications marked 'Confidential Application' to be sent to:** Lightwave Project Manager, at andrew.gosden@cofesuffolk.org or by post to Diocesan Office, St Nicholas Centre, 4 Cutler Street, Ipswich IP1 1UQ. Applications by email are greatly preferred. **IMPORTANT:** Please make sure you submit applications as outlined above and **DO NOT** email or post applications to HR as they will not be picked up in time. For any questions regarding the application process call Andrew Gosden on 07711 753312

**Closing Date for Applications:** 5pm Friday 31<sup>st</sup> December 2021

**Interview Date:** Thursday 13<sup>th</sup> January 2022.