



BISHOP'S MISSION ORDER (FOR THE LIGHTWAVE COMMUNITY) MINUTES

Minutes of the BMO meeting held on Monday 24th February 2020 at Rural Enterprise East, Charity Lane, Otley, IP6 9NE at 7.00pm

Present:

Bishop's Visitor: Right Rev'd Dr Mike Harrison, Bishop of Dunwich (MH)
Ex-Officio Chair: The Ven Sally Gaze, Archdeacon for Rural Mission and Leader of the Lightwave Community (SG)

Secretary to the Bishop's Mission Order Board:

Nina Seaman, Growing in God in the Countryside, Administrator & Prayer Facilitator (NS)

Treasurer & Stewardship Officer:

Andrew Gosden, Growing in God in the Countryside, Project Manager (AG)

Bishop's Appointment:

Rev'd Jane Held, Missional Small Group Leader (JH)

Bishop's Appointment:

Rev'd Tiffer Robinson, Lightwave Community team (TR)

Bishop's Appointment:

Rev'd Mark Cresswell

Apologies:

Bishop's Finance Rep:

Gary Peverley (GP)

Bishop's Ecumenical Appt:

Rev'd Colin Watkins, Methodist Superintendent Minister for Ely and Newmarket circuit

Bishop's Safeguarding Rep:

Karen Galloway, Diocesan Safeguarding Manager (KG)

ITEM NO.	SUBJECT DESCRIPTION AND PURPOSE
20.01	SG opened in prayer.
20.02	MINUTES OF PREVIOUS MEETING AND REVIEW OF ACTION POINTS SG went through action points in the previous Minutes. The things to note are; SG to pick up with Rev Charlotte Cook about following up with Stacey Smith (Action Point 3 in 19.41). AG will produce quarterly training and coaching record. AG is developing process around insurance and will give GP activities of each group. Risk assessments will be made for each event.
20.03	LISTENING PRAYER NOT INCLUDED AS AGENDA ITEM DUE TO TIME CONSTRAINTS

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20.04.01 20.04.01.01	<p data-bbox="384 226 1262 259">APPLICATION FOR LIGHTWAVE COMMUNITY MEMBERSHIP</p> <p data-bbox="384 293 839 327">Application Farm by the Water</p> <p data-bbox="384 360 1509 539">Farm by the Water has two outreaches, one is reaching people who have been hurt by the church and is already happening and the other is to reach out to local community groups that are established in the local countryside. MH asked what success will look like for Farm by the water and AG confirmed that there is a monthly praise service and a series of congregations, including bible journaling and creative workshops.</p> <p data-bbox="384 573 1493 707">The throughput of people at Farm by the Water is helping people to resume their worship life by going back to church where they are. People going are returners to worship, with an outward focus. Lightwave are giving people governance. The owner of Farm by the Water works for the Diocese.</p>
<p data-bbox="118 875 352 909">20.04.01.01(a)</p> <p data-bbox="118 943 352 976">20.04.01.01(b)</p> <p data-bbox="118 1155 304 1189">20.04.01.02</p> <p data-bbox="118 1469 352 1503">20.04.01.02(a)</p> <p data-bbox="118 1581 352 1615">20.04.01.02(b)</p>	<p data-bbox="384 741 1485 842">The BMO agreed the wording, on the second to last paragraph from the application form by Farm by the Water, around financial processes, needed clarity around use of language.</p> <p data-bbox="384 875 1358 954">ACTION: AG to revise the Farm by the Water update on Lightwave application form around finance processes.</p> <p data-bbox="384 976 1517 1088">ACTION: AG to bring a draft Memo of Understanding about finance processes and giving related to Farm by The Water with input from GP, to the next meeting.</p> <p data-bbox="384 1122 1469 1155">The BMO agreed it was happy for Farm by the Water to become a Lightwave group.</p> <p data-bbox="384 1189 871 1223">Application by Pilgrims Together</p> <p data-bbox="384 1256 1493 1469">This group are aiming to reach out to a new housing estate being built in Aldringham. They aim to start meeting in a local pub and the landlord is on board with this. Pilgrims Together are going for prayer walks, listening for mission and ultimately are aiming to make new disciples. MH asked how is it they are intending to make new disciples? The BMO agreed more space was needed on the form which describes the vision of how to make new disciples.</p> <p data-bbox="384 1491 1477 1570">ACTION: AG to redesign the form and then go back to Pilgrims Together to clarify their mission.</p> <p data-bbox="384 1592 1493 1671">ACTION: AG to come back to the BMO with a firmer proposal about Pilgrims Together to become a Lightwave group.</p>

20.04.02	<p>REPORT FROM RURAL RESOURCING CHURCH – RED LODGE – Diane Grano (DG)</p>
	<p>DG showed a video about the work at Red Lodge and faith and Jesus in the centre in Red Lodge and how this work was going to be sustainable, long-term. The aim of Red Lodge is to be church for the unchurched and meeting the needs of community. In summary there are four rural villages – Tuddenham, Gazeley, Beck Row, Red Lodge. These villages would be involved in prayer, evangelism, hospitality and community activities.</p> <p>80 families came through the previous weekend in Red Lodge, through pop up cafes, toddler cafes, youth alpha and Sunday breakfast.</p> <p>The Power of Prayer group, is 31 people who have signed up to pray for Red Lodge.</p> <p>The Red Lodge Café helps to generate income. The Red Lodge vision lunch took place on Sunday, 1st of March, where DG shared the vision and asked for prayer and giving.</p>
	<p>MH asked DG what would help DG to take things to next level at Red Lodge. DG is currently involved in everything and needs people on the ground. DG is getting a curate in June 2020 at Beck Row who will support Angela Finn and the work with the local school. DG and the Diocese have support from local incumbents – David Butcher, Sandie Barton and Rosemary Rycraft.</p> <p>DG's former role was in St Christopher's Church, Red Lodge and the BMO agreed that the Diocese needed to communicate about DG's previous role and how the money used to pay for DG's previous role is being spent. DG is having to justify why she is doing what she currently doing at Red Lodge and a Diocese communication would help formalise the plans for Red Lodge. MH suggested something be posted on the Diocesan website about Red Lodge about whats going on, FAQs, so that it was open and transparent.</p>
20.04.02 (a)	<p>ACTION: AG and SG to revise Terms of Reference of Red lodge support and advisory group with Rev Colin Watkins.</p> <p>DG is trying to form a hub in Red Lodge where there is room hiring, a training and a café. DG made a contact from Stennetts transport, Bury St Edmunds. There is a County Councillor from Newmarket, who is a contact from Joe Hawes, The Dean, from Bury St Edmunds Cathedral. These contacts could be used to discuss the lack of community space and how can they help.</p>
20.04.02 (b)	<p>ACTION: DG and SG to meet to discuss needs of setting up a hub before DG meets with County Councillor and other local contacts.</p> <p>MC asked DG about what needs there are for groups. Sunday breakfast is for older people, the toddler café is a place for parents to bring their children to meet people and who are new to the area. All cafes are free with donations. The youth café aims to tackle anti-social behaviour needs in the community, social action and sharing the message of Jesus and is also linked with Youth for Christ.</p> <p>AG spoke about the financial side of Red Lodge and that it was taking donations for cash, but that processes being used needed to be tightened up.</p>
20.04.02 (c)	<p>ACTION: AG and GP would meet with DG and a local person from Red Lodge and a financial expert from the church planting course, to discuss</p>

appropriate finance processes. Any new process would need approving at the BMO.

Two people prayed for DG at the end of her presentation and then DG left the meeting.

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20.05	<p data-bbox="389 237 587 271">Safeguarding</p> <p data-bbox="389 300 1493 405">Four administrators for Safeguarding for Lightwave have been set-up. DBS checks are in place for leaders of all current registered Lightwave Groups and these are being recorded in the Diocesan CMS system.</p> <p data-bbox="389 443 1374 548">AG has asked for confirmation that Lightwave Group leaders have up to date Safeguarding training, or book themselves in if they haven't and this is being progressed at present and will be recorded on CMS.</p> <p data-bbox="389 584 1493 757">KG has confirmed that leaders have to be checked to see if they have the appropriate DBS checks (e.g. for Adults and/or Children) and an additional DBS check would be performed if the scope of their work had changed (e.g. to include Children when previously they had only been checked for adults). The Board was keen that checks were as wide as possible.</p> <p data-bbox="389 792 1430 864">If leaders did not have a DBS check then a new application for a check would be initiated by one of the four administrators.</p> <p data-bbox="389 900 1453 972">MC raised the issue of whether the safeguarding dashboard currently being piloted would be fit for purpose for Lightwave.</p> <p data-bbox="389 1003 1517 1075">ACTION: AG to check with diocesan safeguarding team about the pilot of the dashboard and report back at next meeting.</p>
20.06	<p data-bbox="389 1099 738 1133">What have we learned?</p> <p data-bbox="389 1162 1493 1234">SG confirmed the Growing in God in the Countryside project received an overall green rating following the SDF review. There were still some areas to work on;</p> <ol data-bbox="443 1263 1453 1335" style="list-style-type: none"> <li data-bbox="443 1263 1453 1335">1. Rural Resourcing staffing and recruitment – to recruit two Rural Resourcing Church Leads. <p data-bbox="389 1366 1525 1615">ACTION: SG asked JH, TR, MC to meet with her about a proposal and discussion about Rural Resourcing Churches. Two pioneers had expressed an interest. There was a need for all 3 Rural Resourcing Churches to be ready by September 2020, to fit with the timelines in the project. SG had received a proposal from Rev Julia Lall for a third Rural Resourcing Church. The BMO considered whether other places would benefit from an injection of funding and would need to convince the SDF board.</p> <ol data-bbox="443 1644 1525 1957" style="list-style-type: none"> <li data-bbox="443 1644 1525 1749">2. Coaching – more people are needed to be coaches. SG and AG were having a zoom call with Tim Lea, to look at a learning community which could be a more practical way of carrying out coaching. <li data-bbox="443 1778 1525 1883">3. Stakeholder and communication – SG, DG and CC were the main advocates for project. SG was briefing the Archdeacons and Rural Deans to be fully equipped, to become advocates for Lightwave. <li data-bbox="443 1912 1238 1957">4. Reporting and risks – these documents needed tidying up.

ITEM NO.	SUBJECT DESCRIPTION AND PURPOSE
20.07	<p>Finance and Stewardship</p> <p>(a) CIO</p> <p>The BMO Board agreed that AG should progress exploring the possibility of setting up a CIO for Lightwave.</p> <p>AG gave an overview about the CIO process. It could help make the financial processes more flexible. MH asked would a CIO help DG put in processes quickly?</p> <p>ACTION: AG had also spoken with a Manchester Diocese BMO and would do more exploration on this and report back at next BMO meeting.</p> <p>TR asked if Red Lodge could have its own bank account and the CIO also have its own the bank account.</p> <p>(b) Extension of the post for Assistant to Archdeacon for Rural Mission</p>
	<p>This has been extended to initially 3 months, but SG proposed that the role be extended further to the end of year (2020). Kathy Wilson has been brilliant in the role within the project team. SG has asked KW to be the networker for Love Rural.</p> <p>AG proposed a change in terms of conditions and salary to KW's contract of employment, from two and half days to three days a week. The BMO Board agreed.</p> <p>Financial outlook</p> <p>AG confirmed the project is underspent. BMO agreed it was important to get the outstanding appointments in place as soon as possible.</p>
20.08	<p>Recent and future events</p> <p>There were 250 people at the Live Nativity Otley, in December 2019, but the project team fell down in the area of follow ups and didn't use the event to build external relationships. However, good relationships with Otley College staff have been built. The College have approached the Church of England about a lambing day at the end of March 2020, due to the positive Live Nativity experience. The learning from this event was to use it as an opportunity to engage with non Christians, to help deliver the event and so the non Christians take ownership for their part.</p> <p>The Spiritual Practices day feedback was good.</p> <p>Love rural launch: there was a good turnout of around 50 people. A small specialist group would be formed to take forward this work. It needed to be sustainable; owned by volunteers and not paid staff. Love rural is about making Jesus visible through loving action and this is worked out by – Show – drawing attention to the enormous role of rural Christianity in building social capital. Share – connecting projects and congregations in the countryside so that good rural practice can be shared and mutual support offered. Shine – enable those engaged in Christian based social action to gain confidence and wisdom, in how to make exploration of the Christian faith accessible to those engaging with their initiatives.</p> <p>The Missional listening day and Lightwave small group leader training in February had to be cancelled due to a poor level of interest in both these events.</p>
20.09	<p>FUTURE MEETINGS</p> <p>30TH MARCH 2020 – DIOCESAN OFFICE – 2PM-4PM 20th April 2020 – Diocesan office – 2.30pm – 4.30pm 13th May 2020 – APCM – Red Lodge Sports Pavilion – 7pm-9pm 15th June 2020 – Diocesan office – 2pm-4pm</p>

ITEM NO.	SUBJECT DESCRIPTION AND PURPOSE
20.10	TR closed the meeting in prayer at 9.10pm.

Signed: Sally Goze

Date: 10/8/20

Chair: